



UCF Postal Services Interdepartmental Mailing Form

(Affix to Envelope)

MAIL WITHOUT ZIP+4 MAY CAUSE DELAYS

From: _____ Phone: _____	From: _____ Phone: _____
To: _____ ZIP+4: _____	To: _____ ZIP+4: _____
From: _____ Phone: _____	From: _____ Phone: _____
To: _____ ZIP+4: _____	To: _____ ZIP+4: _____
From: _____ Phone: _____	From: _____ Phone: _____
To: _____ ZIP+4: _____	To: _____ ZIP+4: _____
From: _____ Phone: _____	From: _____ Phone: _____
To: _____ ZIP+4: _____	To: _____ ZIP+4: _____
From: _____ Phone: _____	From: _____ Phone: _____
To: _____ ZIP+4: _____	To: _____ ZIP+4: _____