

**Legend:**

- DD - Deans & Directors (all Deans & Directors are also either A&P or Faculty)
- USPS - University Support Personnel System: Full Time, career service, non-contract staff
- A&P - Administrative & Professional: Full time contract staff
- Faculty - Instruction and Research Personnel
- OPS - Other Personnel Services: Hourly, non-permanent staff
- All - This includes all permanent staff and OPS employees

For all distribution mailings, every mail piece must be identified with the distribution group that will be mailed to in the top right-hand corner of the mail piece. For instance, a mailing to all Deans and Directors would be labeled "Dist: DD" and A&P employees would be Dist: A&P, and a mailing to all UCF employees (including OPS) would be Dist: ALL.

**Important note: Numbers fluctuate constantly  
 For the greatest accuracy, please call 823-2400 for the latest figures.**

UCF Distribution sheet - Black Route								
Zip +4	Department	DD	USPS	A&P	F	OPS	ALL	Without OPS
0065	Academic Affairs/Provost/Faculty	4	10	18	8	4	44	40
1900	Academic Exploration Program	0	0	0	0	0	0	0
0125	Academic Services	1	2	6	0	1	10	9
0300	Academic Svcs for Student Ath.	4	1	5	4	12	46	34
0020	Administration & Finance Div.	0	4	6	0	2	12	10
2380	Air Force ROTC	0	1	0	7	0	8	8
1361	Anthropology	0	1	1	16	1	19	18
3377	Army ROTC	0	1	4	7	0	12	12
3555	Athletics	0	20	120	0	30	170	140
0115	Cashiers Office	0	5	1	0	0	6	6
0115	Cashiers Office, Contracts & Grants	0	0	0	0	0	0	0
1250	Col. of Ed./FOR-PD/Sunlink	15	14	21	150	20	220	200
0001	Compliance & Ethics Office	0	1	1	0	0	2	2
0002	Constituent Relations	1	2	3	0	0	6	6
0155	East Europe Linkage Institute	0	0	0	0	0	0	0
0030	Equal Opportunity Affirm Act.	1	1	0	0	0	2	2
0070	Faculty Senate	1	1	0	0	0	0	0
0170	First Year Advising & Exploration	1	1	13	0	17	32	15
3240	First Year Experience	0	4	2	0	0	6	6
0015	General Counsel	1	2	7	0	1	11	10
0003	Global Perspectives	2	0	2	1	0	5	5
0040	Gov't & University Relations	0	1	4	0	0	5	5
0112	Graduate Studies	5	17	25	0	20	67	47
3222	Housing and Residence Life	3	29	27	0	20	79	59
2800	Information Tech and Resources	1	2	4	1	2	10	8
0130	International Service Center	1	6	10	0	3	20	17
3105	International Studies	1	2	2	0	11	16	5
0084	Internationalization	0	1	0	1	0	2	2
0135	Multicultural Academic Services	1	1	2	0	6	10	4
3177	Multilingual Multicultural Studies	1	1	1	7	29	39	10

0005	Ombudsman	1	1	0	0	1	3	2
1356	Political Science	2	3	0	30	0	35	35
0002	Presidents Office	0	5	6	2	1	14	13
3548	Recreational & Wellness Center	1	29	12	0	389	431	42
0114	Registrar's Office	1	30	15	0	5	51	46
1360	Sociology	0	1	1	20	0	22	22
0124	Sophomore & Second Yr. Ctr.	1	0	1	0	2	4	2
3115	Student Academic Res.(SARC)	1	1	1	2	1	6	5
0115	Student Account	0	7	1	0	4	12	8
0160	Student Dev. and Enroll Svcs	1	10	9	3	12	35	23
0113	Student Financial Assistance	1	22	27	0	42	92	50
1910	Student Success Center	0	2	0	1	0	3	3
0123	Transfer & Transition Services	1	1	3	0	13	18	5
0111	Undergraduate Admissions	1	30	20	0	10	61	51
1906	Undergraduate Research	0	0	0	0	0	0	0
0086	Undergraduate Studies	1	0	1	0	3	5	2
0080	University Audit	1	1	6	1	0	9	9
3117	University Testing Center	1	1	2	0	2	6	4
1920	Upward Bound Program	0	1	1	1	5	8	3
TOTAL		58	276	391	262	669	1674	1005

UCF Distribution Sheet - Green Route								
Zip +4	Department	DD	USPS	A&P	F	OPS	ALL	Without OPS
0085	Budget Office	1	4	3	0	0	8	8
3441	Building Services	0	142	0	0	0	142	142
0055	Business Services	3	8	3	0	2	16	14
3224	Center for Nursing	0	1	3	0	0	4	4
3269	Communication Disorders Clinic	1	2	1	6	3	13	10
3680	Community Partnership, Center for	2	1	0	0	3	6	3
2300	Computer Store & PC Service Center	0	20	33	0	10	63	53
0950	Continuing Education	1	3	7	0	7	18	11
3271	Ctr. for Distributed Learning	1	5	15	0	4	25	21
0012	Defense Transition Services	0	0	3	0	1	4	3
3121	Digital Media	0	5	25	6	0	36	36
0031	Diversity Initiatives	1	3	2	0	1	7	6
3480	Energy Management, Office of	1	0	2	0	0	3	3
3500	Environmental Health & Safety	1	5	7	0	8	21	13
3630	Facilities & Safety AVP Office	1	0	1	0	0	2	2
3640	Facilities and Safety Business Office	0	0	0	0	0	0	0
3600	Facilities Operations	5	349	9	0	9	372	363
3020	Facilities Planning	3	15	2	0	3	23	20
0975	Finance and Accounting	0	49	43	0	36	128	92
0045	Foundation, Inc. UCF	13	26	45	2	5	91	86
0140	Human Resources	1	15	34	0	1	51	50
0544	Inst. for Simulation & Training	2	10	12	50	20	94	74
3282	Institute of Government	1	3	2	0	1	7	6
0021	Institutional Research	2	1	9	0	0	12	12
0128	Marketing, Communication	0	4	6	0	2	12	10
3252	Nanoscience Tech. Center	1	4	7	13	53	78	25
2367	Nat'l Ctr. for Forensic Science	1	1	5	2	2	11	9

0091	News and Information	1	0	4	0	3	8	5
2210	Nursing, College of	4	10	9	51	25	99	74
3207	Operational Excel & Assessment	1	1	3	0	1	6	5
3550	Police\Campus Security	2	75	14	0	30	121	91
1150	Printing Services	0	8	0	0	2	10	8
3410	Property and Inventory Control	0	4	0	0	3	7	4
0050	Purchasing	1	4	3	0	1	9	8
0060	Regional Campus Admin.	5	12	18	0	3	38	35
0650	Research Park, Central Florida	1	1	0	0	0	2	2
3631	Resource Mgt., Facilities & Safety	1	31	14	0	3	49	46
0150	Sponsored Research	15	0	53	1	36	105	69
3620	Student Outreach Program	0	0	3	0	1	4	3
2195	Telecommunications	0	21	13	0	9	43	34
1531	UCF Technology Incubator	0	2	3	0	2	7	5
3257	University Economic Development.	1	0	2	0	1	4	3
0090	University Marketing	4	0	9	0	2	15	13
3501	Victim Services	1	3	2	0	5	11	6
0955	Women's Research Center	1	1	0	0	0	2	2
0955	WUCF-TV	2	5	5	0	0	12	12
<b>TOTAL</b>		<b>82</b>	<b>854</b>	<b>434</b>	<b>131</b>	<b>298</b>	<b>1799</b>	<b>1501</b>

<b>UCF Distribution Sheet - Yellow Route</b>								
<b>Zip +4</b>	<b>Department</b>	<b>DD</b>	<b>USPS</b>	<b>A&amp;P</b>	<b>F</b>	<b>OPS</b>	<b>ALL</b>	<b>Without OPS</b>
3330	Alcohol and Drug Prevention Program	1	3	2	0	4	10	6
2368	Biology/Arboretum	0	9	0	36	58	103	45
2364	Biomedical Science Ctr.	1	2	2	32	25	62	37
2365	Center of Research in Computer Vision	1	3	1	1	0	6	6
2366	Chemistry	1	4	3	32	100	140	40
3170	Counseling Center	1	3	26	0	15	45	30
3546	Creative School for Children	0	5	2	3	2	12	10
2362	Electrical Eng./Computer Science	2	10	3	60	3	78	75
3262	Marriage and Family	1	1	1	1	0	4	4
3225	Off Campus Student Res. Ctr.	0	1	1	0	0	2	2
3551	Parking & Transportation Services	2	13	3	0	41	59	18
2385	Physics	1	9	1	40	2	53	51
0159	SDES Information Technology	0	2	5	0	7	14	7
0161	Student Disability Services	0	2	5	0	25	32	7
3333	Student Health Services	1	51	33	0	115	200	85
3650	Student Legal Services	1	3	4	0	2	10	8
3655	Student Rights and Responsibilities	1	2	2	0	1	6	5
3331	Wellness Center	0	4	3	0	16	23	7
<b>TOTAL</b>		<b>14</b>	<b>127</b>	<b>97</b>	<b>205</b>	<b>416</b>	<b>859</b>	<b>443</b>

<b>UCF Distribution Sheet - Red Route</b>								
<b>Zip +4</b>	<b>Department</b>	<b>DD</b>	<b>USPS</b>	<b>A&amp;P</b>	<b>F</b>	<b>OPS</b>	<b>ALL</b>	<b>Without OPS</b>
1996	African American Studies	1	1	0	0	0	2	2
0056	All Campus Card	0	4	0	0	5	9	4
0046	Alumni Association and Relations	5	4	10	0	1	20	19
1995	Animation Department	0	0	0	0	0	0	0

1342	Art Department	1	3	1	26	5	36	31
1993	Arts & Humanities Student Advising	0	1	3	0	4	8	4
1990	Arts and Humanities	16	23	9	0	25	73	48
	Athletics, Arena Men's & Women's BB, WVB	0	3	9	0	1	13	12
2444	Barnes and Noble Bookstore & UCF	0	2	0	0	1	3	2
1800	Burnett Honors College	10	6	8	5	20	49	29
0165	Career Services	1	4	15	0	47	67	20
	Convocation Corporation - Arena	2	0	1	0	0	3	3
1700	Co-op Ed/Experimental Learn.	1	2	2	8	1	14	13
1346	English	0	4	0	29	1	34	33
0066	Faculty Center for Teaching\Learning	1	2	0	3	6	12	6
3120	Film Department	0	2	1	13	13	29	16
	Global Spectrum, Center Plate Arena	0	0	12	0	0	12	12
1610	GP 4101 Alpha Xi Delta	0	1	0	0	0	1	1
1630	GP 4202 Zeta Tau Alpha	0	1	0	0	0	1	1
1650	GP 4207 Alpha Delta Pi	0	1	0	0	0	1	1
1670	GP 4220 Delta Delta Delta	0	1	0	0	0	1	1
1690	GP 4303 Kappa Delta	0	1	0	0	0	1	1
1710	GP 4304 Pi Beta Phi	0	1	0	0	0	1	1
1750	GP 4321 Theta Chi	0	1	0	0	0	1	1
1751	GP 4322 Kappa Sigma	0	1	0	0	0	1	1
1760	GP 4400 Kappa Alpha Theta	0	1	0	0	0	1	1
1770	GP 4418 Sigma Chi	0	1	0	0	0	1	1
1790	GP 4419 Alpha Tau Omega	0	1	0	0	0	1	1
1350	History	2	3	1	35	40	81	41
2191	Instructional Resources	1	12	12	0	6	31	25
1998	Interdisciplinary Studies	1	1	4	4	5	15	10
1992	Judaic Studies	1	1	0	1	3	6	3
1999	Latin/Caribbean Studies	1	1	0	0	0	2	2
1348	Modern Language & Literatures	1	3	0	52	1	57	56
1354	Music	1	3	1	44	0	49	49
1352	Philosophy	2	2	0	21	12	37	25
1390	Psychology	10	7	2	40	26	85	59
1344	School of Communications	2	7	3	47	1	60	59
2372	Theater	3	2	4	23	2	34	32
2372	Theatre	0	0	0	0	0	0	0
2100	UCF Credit Union	0	0	0	0	0	0	0
3505	Veteran's Academic Resource Center	0	0	0	0	0	0	0
0955	Women's Research Center - Faculty	1	1	0	0	0	2	2
1994	Women's Studies	1	1	0	3	1	6	5
1345	Writing and Rhetoric Center	5	2	2	37	30	76	46
1347	Writing Center	1	1	1	1	35	39	4
2199	WUCF FM Radio station	1	3	1	0	0	5	5
TOTAL		72	122	102	392	292	980	688

### UCF Distributions Sheet - Blue Route

Zip +4	Department	DD	USPS	A&P	F	OPS	ALL	Without OPS
2455	AMPAC	1	2	1	7	20	31	11
2202	Autism & Related Disabilities	2	3	6	1	4	16	12
3244	AVP and LGBT	1	1	1	0	1	4	3

2444	Bookstore & UCF	0	18	0	0	0	18	18
1400	Business Administration	8	34	22	136	5	205	200
3251	Campus Life	0	2	2	0	2	6	4
2215	Communication Science & Disorders	0	5	3	24	15	47	32
2500	Computer Services & Telecommunications	0	46	86	0	36	168	132
2810	Course Development	2	4	11	16	22	55	33
2700	Creol	3	5	4	30	150	192	42
1600	Criminal Justice	1	2	3	30	20	56	36
1991	Dean of Business Administration	5	5	2	2	3	17	14
2994	Dean of Health & Public Affairs	0	0	0	0	0	0	0
2993	Dean: Engineering / Computer Science	15	10	10	5	5	45	40
2450	Engineering Technology, College of	1	14	4	90	1	110	109
0157	Fraternity & Sorority Life	2	1	3	0	2	8	6
2200	Health and Public Affairs	11	17	56	0	1	85	84
2205	Health Management and Informatics	1	2	2	13	2	20	18
2400	Health Science	9	3	1	35	21	69	48
2401	HIV	0	0	0	0	0	0	0
0126	Lead Scholars Program	1	1	3	0	0	5	5
1602	Legal Studies Department	1	0	0	0	0	1	1
2666	Library	5	59	4	4	42	114	72
1364	Mathematics	0	5	0	49	47	101	54
2001	McNair Scholars	0	1	0	1	3	5	2
3235	Ministry	0	1	0	0	0	1	1
2360	Molecular & Microbiology	5	10	8	12	25	60	35
1395	Public Administration	1	1	2	17	0	21	21
1997	Sciences, College of	5	12	13	1	18	49	31
3161	Sciences, College of / Acad Service	1	1	4	0	0	6	6
3358	Social Work	1	2	1	25	4	33	29
2370	Statistics	0	2	0	13	21	36	15
3230	Student Government	2	2	2	0	26	32	6
3245	Student Involvement	1	3	8	0	25	37	12
0163	Student Leadership Development	2	1	2	0	0	5	5
3250	Student Union	4	45	0	0	90	139	49
	SunTrust	0	0	0	0	0	0	0
2443	The Spot	1	2	0	0	6	9	3
1906	Undergraduate Research	1	1	0	0	1	3	2
TOTAL		93	323	264	511	618	1809	1191

**UCF Distribution Sheet - White Route**

Zip +4	Department	DD	USPS	A&P	F	OPS	ALL	Without OPS
0750	Brevard Campus - Cocoa	3	18	17	44	13	95	82
7407	Burnett Biomedical Science - Lake Nona	0	5	2	15	25	47	22
0851	Clermont / South Lake	2	6	10	18	4	40	36
0116	College of Medicine	15	30	50	50	58	203	145
3124	CREATE (Expo Ctr)	0	0	1	1	0	2	2
0800	Daytona Beach Campus	3	13	12	35	13	76	63
0825	Daytona Beach Business Incubator	0	1	1	0	0	2	2
3122	Film & Digital Media (Expo Ctr)	1	10	4	50	6	71	65
3123	FL /Interactive Entr. Acad (FIEA)	1	1	0	8	9	19	10
0900	Florida Solar Energy Center	7	42	6	53	50	158	108

0650	Florida Space Grant Consortium	1	1	0	0	0	2	2
1450	Hospitality Management - Rosen	6	16	12	31	4	69	65
1450	Hospitality Management Lib -Rosen	0	3	0	1	1	5	4
0700	Ocala Campus UCF	0	1	0	2	2	5	3
0525	Orlando Bus. Dev. Cntr.	0	1	1	0	0	2	2
0600	Palm Bay Campus UCF	1	3	2	6	1	13	12
0860	Sanford / Lake Mary	1	6	5	16	2	30	28
1530	Small Business Dev. Center	0	4	5	0	5	14	9
0850	South Orlando Campus	1	0	0	3	3	7	4
2612	UCF Executive Development Ctr.	1	4	6	0	3	14	11
0877	UCF Sandford Incubator	0	1	1	0	0	2	2
0875	UCF Winter Springs Incubator	0	1	1	0	0	2	2
0651	Valencia Osceola Campus UCF	1	1	3	1	3	9	6
0855	Valencia West (Metro) UCF	1	4	2	10	2	19	17
<b>TOTAL</b>		<b>45</b>	<b>172</b>	<b>141</b>	<b>344</b>	<b>204</b>	<b>906</b>	<b>702</b>

<b>Distribution All Routes</b>								
		<b>DD</b>	<b>USPS</b>	<b>A&amp;P</b>	<b>F</b>	<b>OPS</b>	<b>ALL</b>	<b>Without OPS</b>
Black Route Totals		58	276	391	262	669	1674	1005
Green Route Totals		82	854	434	131	298	1799	1501
Yellow Route Totals		14	127	97	205	416	859	443
Blue Route Totals		93	323	264	511	618	1809	1191
Red Route Totals		72	122	102	392	292	980	688
White Route Totals		45	172	141	344	204	906	702
<b>TOTAL</b>		<b>364</b>	<b>1874</b>	<b>1429</b>	<b>1845</b>	<b>2497</b>	<b>8027</b>	<b>5530</b>